## Online Payment Tutorial

www.foukewatersupply.com

On our website, click the green "PAYMENT OPTIONS"



Then click on green "Pay Your Bill Now"

Fouke Water Supply Corporation Committed to Providing Clean, Safe Water for All Our Residents		Office: 903-967-3304 Pay by Phone #: 903-638-0114 <u>Contact Us</u>
Home Customer Service * Forms & Reports * News & Notices * Resources *	:	Search this website
Payment Options		PAYMENT OPTIONS
Fouke Water Supply Corporation has several options available for Payment Address		Drought Contingency
having payments. It is the <u>customer's responsionity</u> to make sure their payment is in the office to avoid late fees and disconnection of service.	Fouke Water Supply Corporation 156 FM 1254 Mineola, TX 75773	ter Quality Report
Iank Draft- Fouke Water Supply	Day Your Bill New	Subscribe
The most convenient and worry-free way to pay your water bill. By choosing this option you will ever the late with your water payment again. With this service, the amount of your monthly bill automatically deducted from your <b>checking account</b> and credited to your FWSC account. Here are no feet associated with this method of payment. To set up a Bank forth, <u>cherokaal and</u> or and the service of the second se	rint bank draft form and fill it out.	Receive news and alerts via email or test.

On the next screen, you will enter your account number with Fouke Water Supply and the first 3 letters of Last Name, then click on blue "Look Up Account".

Fouke WSC Bill Pay		
	Let's find your account View your account balance and make a payment	
	PAST DUE BALANCES DUE 03/26/2025 TO AVOID DISCONNECTION.	
	You can now view the Consumer Confidence Report at https://foukewatersupply.com/cor1	
	Account Number	
	First 3 Letters of Last Name or Business	
	Look Up Account Already registered? Login with email >	
Fouke WSC		Need Help Paying?
156 FM 1254 Mineola, TX 75773 903-967-3304		Powered by Paystar.io

From this screen, you can either make a payment (which is considered a "quick pay") or create an online account.



These next steps will be for the "Quick Pay" option. Click on Make A Payment

You will either click on Amount Due or Click on Pay a Different Amount and enter the amount you want to pay and click continue.



On the next screen, you will enter your credit/debit card information and click Review.

You can now view the Consumer Confi	dence Report at https://foukewatersuppl	y.com/ccr1	
ke a payment	•	Payment Summary	
Payment Method		Payment Details	edit
Name on Card		Account: 141 Fouke Water Supply	
Card Number		Account Payment	\$38.84
0000 0000 0000 0000			
Expiration	CVV		
		0	
Expiration	cvv		

If everything is correct, you will click Submit Payment

lake a payment	•	Payment Summary	
Confirm Payment		Payment Details	edit
Payment Method:	WISA	Account	141
Payment:	\$38.84	Account.	141
Service Fee: ①	\$1.86	Account Payment	\$38.84
Total:	\$40.70		
By continuing, I agree to the TERMS OF USE and authorize Pays online service fee of \$2.70, which will also be charged to the ore	tar to process this payment, along with the stated dt/debit card.		

Here is your confirmation page. You can have your receipt printed or enter your email address and click Send Receipt.

Your payment has been processed succe	ssfully	Payment Details	
Reference #: QSB6C9-55KM9J			
Payment Amount: \$38.84		Account 141	
Service Fee: \$1.86	$\checkmark$	Account Payment \$38.84	
Payment Date: 03/14/2025 11:31 am		Photom in up in the second sec	
Card Type: Visa			
Would you like a receipt?			
Institution and a receipt:			
Ine Aures			

These next steps will be to **Create Account**.

In the top right hand side of the screen, click on blue Create Account.



On this screen you will enter your information, first name, last name, email address. Then click in the box to agree to Paystar's TERMS OF USE. Then click on Create Account. An email will be sent to the email you entered. Open that email and follow the prompts to create your password, enter credit/debit card information, etc.

Customer Informa	ation		Account Information	
First Name			Account Number:	141
			Name:	Fouke Water Supply
Last Name			Balance:	\$38.84
			Due Date:	04/10/25
Email Address			Address:	156 Fm 1254 Mineola, TX 75773
				Sync Date: 03/14/25 11:27 Ab
By continuing, I agr	ree to the Paystar TERM	S OF USE.		
	Cancel	Create Account		

Once you have finished creating your account, you can go to our website and click on green Payment Options, then click on green Pay Your Bill Now, to bring up the "Let's Find Your Account" page.

Follow the next steps to log into your account using your email address and password.

In the bottom right corner, click on "Already registered? Login with email >"

view your account balance and make a payment
PAST DUE BALANCES DUE 03/26/2025 TO AVOID DISCONNECTION.
You can now view the Consumer Confidence Report at https://foukewatersupply.com/ccr1
Account Number
First 3 Letters of Last Name or Business
Look Up Account Already registered? Login with email >

This screen will pop up and you can enter your email address and password for your account.

Fouke WSC Bill Pay		
	Log in to your account Powered by Paystar	
	PAST DUE BALANCES DUE 03/26/2025 TO AVOID DISCONNECTION.	
	You can now view the Consumer Confidence Report at https://foukewatersupply.com/cc1	
	Email Address	
	Password Forgot Password?	
	Log In Haven't set up an account? Look it up first >	
Fouke WSC 156 FM 1254 Mineola, TX 75773		Need Help Paying Email: help@paystar.i

Once you have logged into your account, the screen will look like this.

Doe, John	AMOUNT DUE \$38.84	Account Information	***
1234	000.04	Account Number:	1234
Make a Pav	ment	Name:	Doe, Johr
mane ar ay		Balance:	\$38.8
Marca Marca Sandar S		Issue Date:	02/14/2
manage Autopay /	manage raperiess /	Due Date:	03/15/2
View Bi		Address:	Anywhere, TX 1234
		Phone Number:	9035551234
			Sync 2ate: 03/14/25 11/29 A

You can click on Make a Payment to pay your bill, which will then bring up this screen.

You will enter the amount you want to pay and click continue.



If you have a card on file, it will look like this. You will then click Review if that is the correct card.

My Accounts Wallet Profile				+ Link Account
Make a payment	•		Payment Summary	
Payment Method			Payment Details	edit
• Visa - 3542		Exp: 12/26	Account: 141	
Select A	ternate Payment Method		Account Payment	\$38.84
VISA 🦲 🚥	Cancel	Review		

This will be the next screen to review your payment. If everything is correct, click submit payment.



Here is your confirmation page. You can have your receipt printed or enter your email address and click Send Receipt.

Your payme	ent has been processed successfully		Payment Details	
Reference #	OSREC9-SSKM9.L C			
Payment Amour	\$38.84		Account: 141	
Service Fee:	\$1.86	$\checkmark$	August Research \$38.84	
Payment Date:	03/14/2025 11:31 am		Account Payment	
Card Type:	Visa			
Would you l	ike a receint?			
Email Address	ine a receipt.			

Here are some of the pages on Paystar. You can utilize these options after creating an online account.

You can view your payment history of all payments made **ONLINE only**.

My Acco	ounts Wallet Profile				+ Link Account
Payment	History Bill History				
	ch Q				
	Date	Amount	Reference #	Payment Method	Status
Sale	02/12/25 1:23 PM	\$74.83	QPUD6Q-4YNTTE	Visa ending in 3542	~
Sale	01/15/25 2:16 PM	\$65.62	QMJMT7-4UJVB3	Visa ending in 3542	~
Sale	12/11/24 12:42 PM	\$72.86	QJN76V-4PHEEU	Visa ending in 3542	~
Sale	11/13/24 2:22 PM	\$67.59	QGCJJT-4KKDRM	Visa ending in 3542	~
Sale	10/16/24 10:27 PM	\$80.05	QE3GWB-4G3AZ2	Visa ending in 3542	~
Sale	09/13/24 11:18 AM	\$71.67	QBB9DE-48KT63	Visa ending in 3542	~
Sale	08/15/24 12:38 PM	\$69.84	Q8WX5R-47ZTE8	Visa ending in 3542	~
Sale	07/17/24 12:35 PM	\$83.43	Q6JG4Y-44K4W2	Visa ending in 3542	~
Sale	06/12/24 3:48 PM	\$73.92	Q3NJB6-3Y5YVF	Visa ending in 3542	~

The Wallet is where credit/debit cards can be saved.

My Accounts Wallet Profile	+ Link Account
Manage Wallet	
Saved Payment Sources	Add Payment Method
Credit Card V/54 3542 12 / 26	Name on Card
	casa remines
	Explosion MM/YY
	Zip Gode
	Cancel Sive Payment Source

The profile allows you to choose to receive notifications for upcoming payments or when a new bill is ready.

My Accounts Wallet Profile		+ Link Account
Paystar Profile Name: John Doe	Notifications	
Email: johndoe@gmail.com	(Dupcoming Payment S Days Be	fore •
	(*) New Bill	
	I agree to the Messaging Terms of Service	
	Update Preferences	

## You have the option to see your Bill History.

Му Ассон	unts Wallet Profile			+ Link Account	
Payment H	History Bill History				
	h Q				
	Bill # 0	Issue Date 🗘	Due Date ©	Amount 0	
B	2025-03 Bill	02/21/25	03/15/25		
B	2025-02 Bill	01/22/25	02/15/25	\$74.83	
B	2025-01 Bill	12/19/24	01/15/25	\$65.62	
B	2024-12 Bill	11/21/24	12/15/24	\$72.86	
в	2024-11 Bill	10/23/24	11/15/24	\$67.59	
в	2024-10 Bill	09/23/24	10/15/24	\$65.05	
в	2024-09 Bill	08/21/24	09/15/24	\$71.67	

On this screen you will be able to view a PDF version of your bill. You will click on the paper icon to the far left of the bill you would like to view. This will download a PDF version of the bill.

	My Accounts Wallet Profile				
	Payment History Bill History				
Search Q					
		Bill # 0	Issue Date 🗣	Due Date 0	Amount 0
	8	2025-03 Bill	02/21/25	03/15/25	
	в	2025-02 Bill	01/22/25	02/15/25	\$74.83
	B	2025-01 вн	12/19/24	01/15/25	\$65.62
	B	2024-12 Bill	11/21/24	12/15/24	\$72.86
	в	2024-11 Bill	10/23/24	11/15/24	\$67.59
	B	2024-10 Bill	09/23/24	10/15/24	\$65.05
	в	2024-09 Bill	08/21/24	09/15/24	\$71.67

You can also enroll is autopay or paperless billing.

Doe, John 1234		\$38.84	Account Information	
			Account Number:	Dog John
	Make a Payment		Name:	Doe, John
			Balance:	\$38.8
Manage Auto	pay > Manage Paperless	> <u></u>	Issue Date:	02/14/2
			Due Date:	03/15/2
	View Bill		rss:	Anywnere, TX 1234
			Phone Number:	9035551234
				Sync Date: 02/14/15 11/19 #8
Payment History Bill H	listory			

You will click on Manage Autopay to set up automatic payments from a credit/debit card.

You will click on Manage Paperless to have the bills emailed each month.